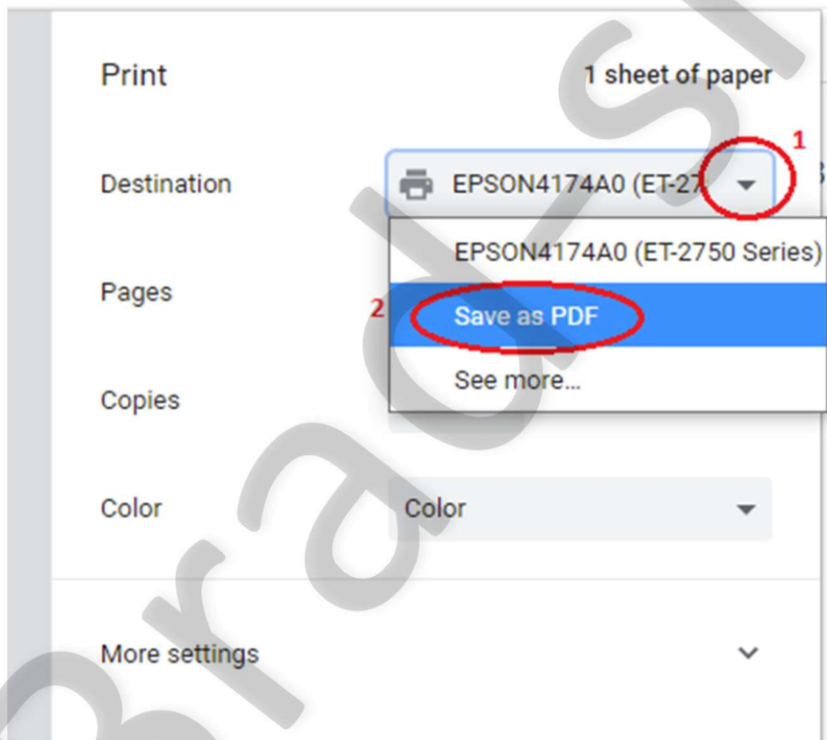


How to Save your Credit Score and Report to PDF

1. Log into your Equifax account
2. Click on Credit Score (as shown below)



3. Press Ctrl-P
4. Click "Down Arrow" (1)
5. Select Save as PDF (2)



6. Click "Save"



7. Find or create a Folder to save the PDF files to, Type in "Credit Score – **YOUR NAME**" and click Save

A screenshot of a "Save" dialog box. The "File name:" field contains "Credit Score - YOUR NAME". The "Save as type:" dropdown menu is set to "Adobe Acrobat Document". At the bottom, there are "Save" and "Cancel" buttons. A "Hide Folders" checkbox is visible on the left.

8. Click "Personal Info"

Credit Report ^

Personal Info ←

Accounts

Bank Alerts

Inquiries

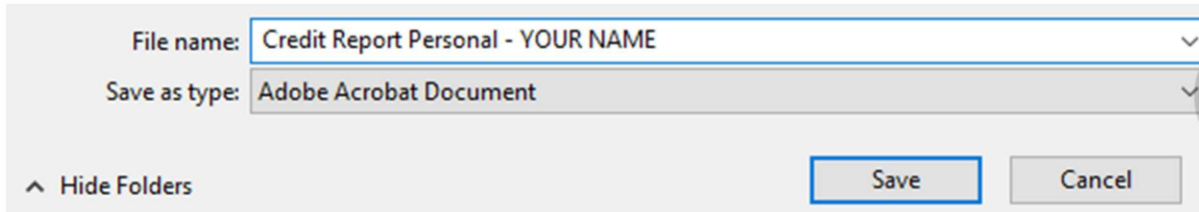
Public Records

Secured Loans

Equifax Contact History

Contact TransUnion

9. Press Ctrl-P
10. Click "Save"
11. Type in "Credit Report Personal – **YOUR NAME**" and click Save



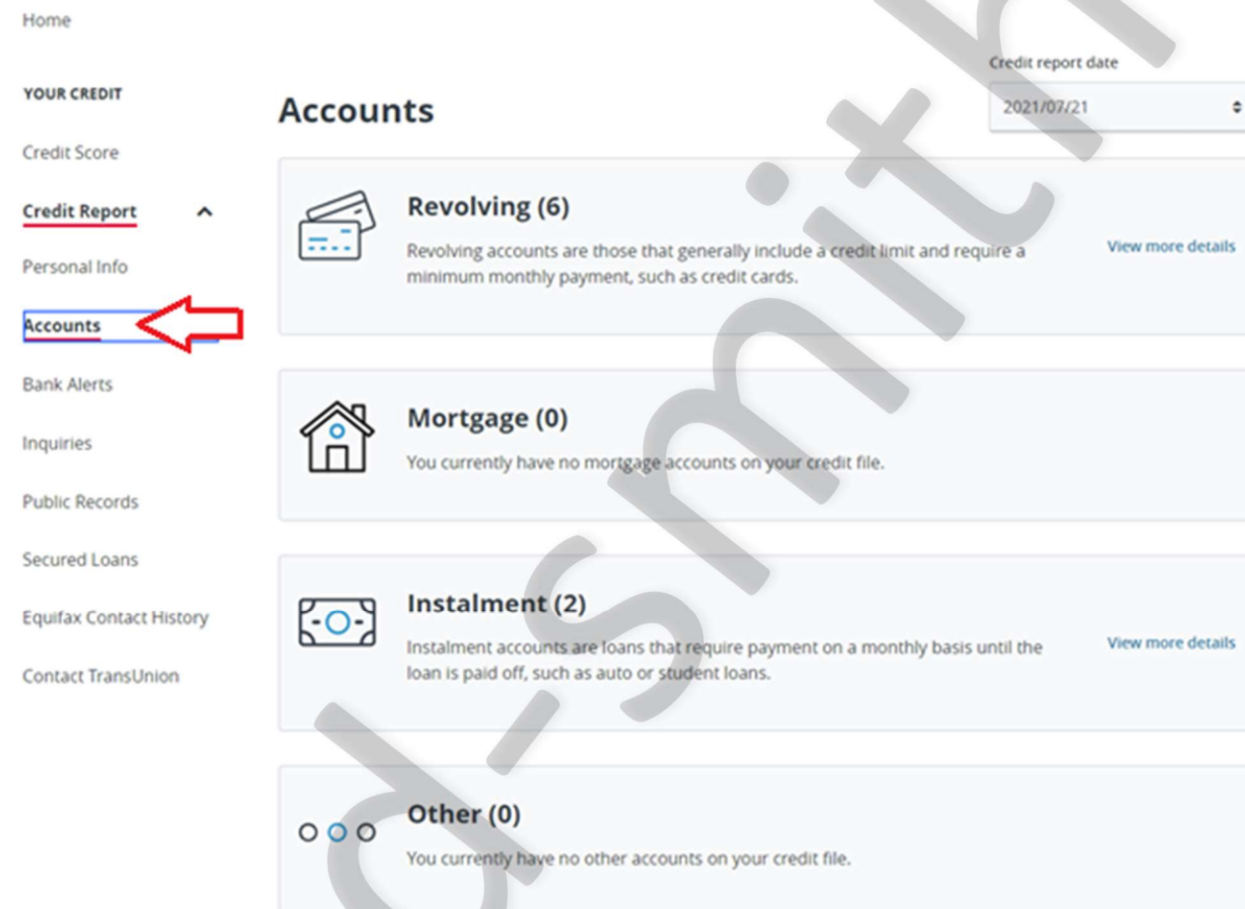
File name: Credit Report Personal - YOUR NAME

Save as type: Adobe Acrobat Document

Hide Folders

Save Cancel

12. Click "Accounts:



Home

YOUR CREDIT

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Credit report date: 2021/07/21

Accounts


**Revolving (6)**

Revolving accounts are those that generally include a credit limit and require a minimum monthly payment, such as credit cards.

[View more details](#)


**Mortgage (0)**

You currently have no mortgage accounts on your credit file.

**Instalment (2)**

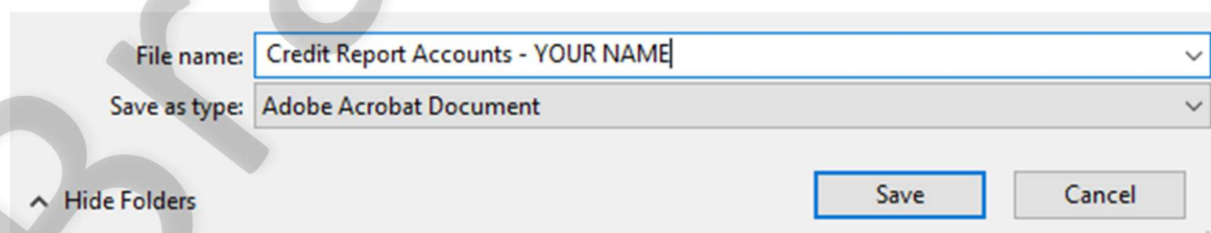
Instalment accounts are loans that require payment on a monthly basis until the loan is paid off, such as auto or student loans.

[View more details](#)

**Other (0)**

You currently have no other accounts on your credit file.

13. Press Ctrl-P
14. Click "Save"
15. Type in "Credit Report Accounts – **YOUR NAME**" and click Save



File name: Credit Report Accounts - YOUR NAME

Save as type: Adobe Acrobat Document

Hide Folders

Save Cancel

16. In the Revolving Tab, Select “View More Details” (If it is showing, if not move to step 20)

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Revolving (6)
Revolving accounts are those that generally include a credit limit and require a minimum monthly payment, such as credit cards.
[View more details](#)

Mortgage (0)
You currently have no mortgage accounts on your credit file.

Instalment (2)
Instalment accounts are loans that require payment on a monthly basis until the loan is paid off, such as auto or student loans.
[View more details](#)

Other (0)
You currently have no other accounts on your credit file.

17. Press Ctrl-P

18. Click “Save”

19. Type in “Credit Report Accounts Revolving – **YOUR NAME**” and click Save

File name: Credit Report Accounts Revolving - YOUR NAME

Save as type: Adobe Acrobat Document

Hide Folders

Save Cancel

20. In the Mortgage Tab, Select “View More Details” (If it is showing, if not move to step 24)

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Accounts

**Revolving (6)**


Revolving accounts are those that generally include a credit limit and require a minimum monthly payment, such as credit cards.

[View more details](#)

**Mortgage (0)**


You currently have no mortgage accounts on your credit file.

[View more details](#)

**Instalment (2)**

Instalment accounts are loans that require payment on a monthly basis until the loan is paid off, such as auto or student loans.

[View more details](#)

**Other (0)**

You currently have no other accounts on your credit file.

A red arrow points to the "View more details" link for the Mortgage section.

21. Press Ctrl-P

22. Click “Save”

23. Type in “Credit Report Accounts Mortgage – **YOUR NAME**” and click Save

File name: Credit Report Accounts Mortgage - YOUR NAME

Save as type: Adobe Acrobat Document

^ Hide Folders

Save Cancel

24. In the Instalment Tab, Select “View More Details” (If it is showing, if not move to step 28)

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Accounts


**Revolving (6)**

Revolving accounts are those that generally include a credit limit and require a minimum monthly payment, such as credit cards.

[View more details](#)


**Mortgage (0)**

You currently have no mortgage accounts on your credit file.

**Instalment (2)**

Instalment accounts are loans that require payment on a monthly basis until the loan is paid off, such as auto or student loans.

[View more details](#)

**Other (0)**

You currently have no other accounts on your credit file.

25. Press Ctrl-P

26. Click “Save”

27. Type in “Credit Report Accounts Instalment – **YOUR NAME**” and click Save

File name: Credit Report Accounts Instalment - YOUR NAME

Save as type: Adobe Acrobat Document

^ Hide Folders

Save Cancel

28. In the Other Tab, Select “View More Details” (If it is showing, if not move to step 32)

Home

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Accounts


**Revolving (6)**

Revolving accounts are those that generally include a credit limit and require a minimum monthly payment, such as credit cards.

[View more details](#)


**Mortgage (0)**

You currently have no mortgage accounts on your credit file.

**Instalment (2)**

Instalment accounts are loans that require payment on a monthly basis until the loan is paid off, such as auto or student loans.

[View more details](#)

**Other (0)**

You currently have no other accounts on your credit file.

[View more details](#)

29. Press Ctrl-P

30. Click “Save”

31. Type in “Credit Report Accounts Other – **YOUR NAME**” and click Save

File name: Credit Report Accounts Other - YOUR NAME






Save as type: Adobe Acrobat Document

^ Hide Folders

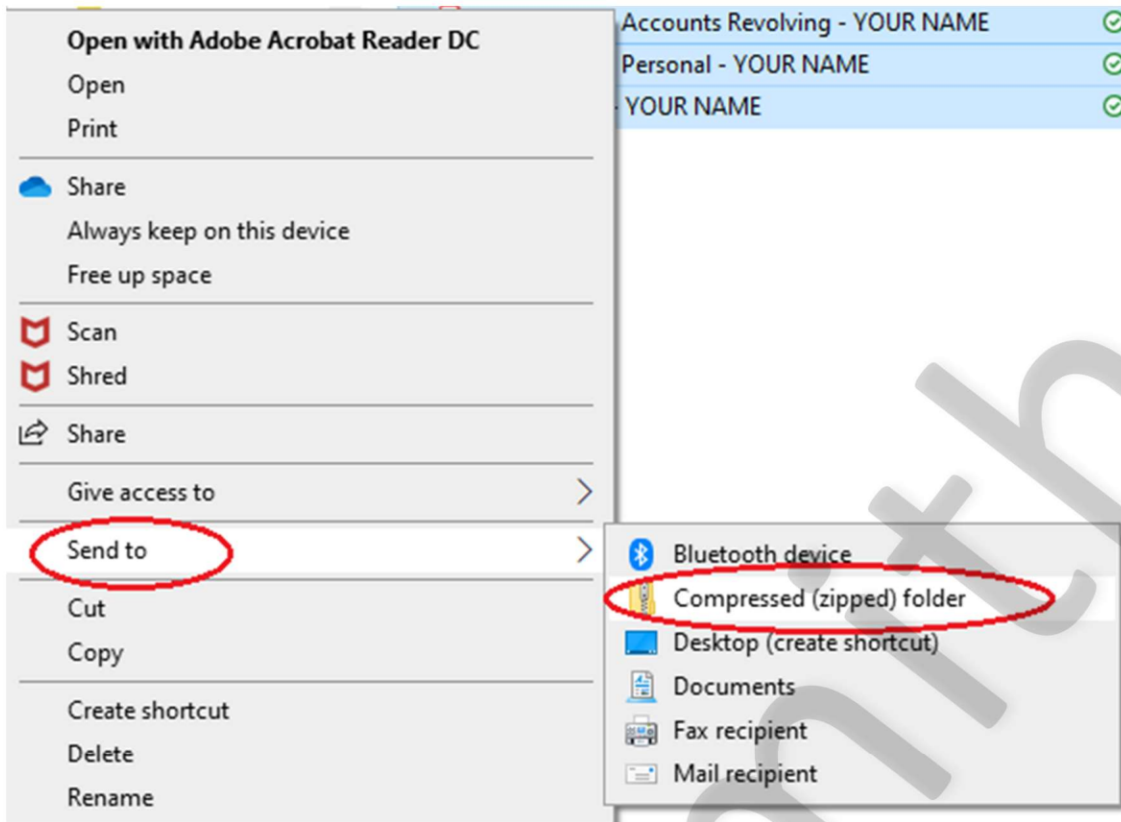
Save Cancel

32. Open the folder where you saved all the PDF's

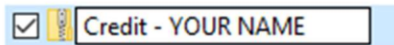
33. Select all the files

<input type="checkbox"/> Name	Status	Date modified	Type	Size
<input checked="" type="checkbox"/> Credit Report Accounts - YOUR NAME		7/21/21 2:12 PM	Adobe Acrobat D...	77 KB
<input checked="" type="checkbox"/> Credit Report Accounts Instalment - YOUR NAME		7/21/21 2:10 PM	Adobe Acrobat D...	79 KB
<input checked="" type="checkbox"/> Credit Report Accounts Revolving - YOUR NAME		7/21/21 2:10 PM	Adobe Acrobat D...	107 KB
<input checked="" type="checkbox"/> Credit Report Personal - YOUR NAME		7/21/21 2:09 PM	Adobe Acrobat D...	109 KB
<input checked="" type="checkbox"/> Credit Score - YOUR NAME		7/21/21 2:09 PM	Adobe Acrobat D...	78 KB

34. Press the Right Click on your mouse, scroll down to Send to and select Compressed (Zipped) folder



35. Create the zip file "Credit – **YOUR NAME**"



36. Email the zip file "Credit – **YOUR NAME**" me to bradsmith@royalpage.ca